



## Automatic Payment Enrollment Form

Automatic payment has arrived!!!

Now you can pay your water bill from your checking account *automatically*-no checks to write, stamps to buy, or late payments. And it's free!

**Q. How do I sign up?**

A. It's easy. Simply complete and return the attached authorization and mail to: **City of New Brighton, 803 Old Hwy 8 NW, New Brighton, MN 55112 (attention: Cathy)** or submit it with your water payment. You must also include a voided check.

**Q. How soon will the automatic payment plan start?**

It should start with your next billing. A message will print on the water bill stating "amount withdrawn" instead of "amount due".

**Q. Is there a charge for this service?**

A. No. It is free!

**Q. What if I change bank accounts?**

A. Just call us at 651-638-2105 and we will send you a new authorization form to complete.

**Q. What if I try the automatic payment plan and don't like it?**

A. You can cancel your authorization for automatic payments at any time by notifying us in writing.

### **AUTOMATIC PAYMENT PLAN AUTHORIZATION FORM**

Please enroll me in the City of New Brighton's automatic payment program. I authorize the City to collect payment of my utility bill by initiating debit entries (deductions) to the bank account shown on the attached voided check.

I understand that this authorization will continue unless discontinued by my written request.

Utility account number \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Remember to attach a voided check.